

**North Penn School
District
Lansdale,
Pennsylvania
19446**

**General Conditions
for Bid**

1. The North Penn School District Board of School Directors invites bidders to submit sealed bids for the furnishing and delivery of Parking and Pavement Markings 2016.
2. Bids will be accepted until **2:00 PM Thursday, May 17, 2018**, at which time they will be opened at a public meeting at the **Support Services Center, 630 W. 8th St., Lansdale, PA, 19446**.
3. A pre-bid conference will not be scheduled for this bid but if you are interested in visiting the sites, please call Bob Lanetti at 215-853-1104 to schedule a visit.
4. The bid should be submitted in a sealed envelope and clearly marked on the outside, **“Parking and Pavement Markings 2018”**.
5. Bids shall be submitted on the enclosed Bid Proposal Form. Bids must be typewritten or written with ink and signed by the individual, partners, or corporate officer.
6. The North Penn School District reserves the right to reject or accept any or all bids or any portion thereof and to waive any informalities permitted by law. Bids must remain firm for a period of sixty (60) days from the date of bid opening. The School District reserves the right to select the next lowest responsible bidder if a vendor's award totals is less than \$300.00.
7. A purchase order issued by the School District covering any or all items included in this bid shall constitute a contract binding upon the bidder and the School District.
8. No charge will be allowed for federal, state, or municipal sales or excise taxes, for which the school district is exempt by law. The bid price shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
9. On bids for Services involving the furnishing of labor, materials, and/or equipment, while said Services are being performed the successful bidder must maintain in full effect the following minimum insurance coverage:
 - 9.1 Workers' Compensation.
 - 9.2 Comprehensive public liability in the sum of \$100,000 for each person and \$300,000 for each accident, including contract liability. Such shall be endorsed with a save harmless clause in favor of the North Penn School District, its officers, members, and employees.
 - 9.3 Property damage in the amount of \$50,000.
 - 9.4 Automobile and truck insurance in an amount not less than \$300,000 on account of any one accident, and property damage in amount not less than \$50,000.
 - 9.5 If special hazards, such as might result from blasting, represent a possibility, these shall be covered by a rider to the policy or policies in an amount of not less than \$50,000.

Prior to the beginning of the Service, etc., to be performed, a certificate of insurance shall be furnished to the School District showing the insurance coverages required above. The Contractor shall assume full responsibility for loss of life and property, injuries to persons, including all employees of the Contractor or Subcontractors.

10. Invoicing: Invoices must be submitted for each individual school, completely itemized, and covering each shipment. They should show North Penn School District item numbers, the same as packing slips. No photocopy of a Bid or Purchase Order will be accepted in lieu of an itemized invoice.
11. Contractor shall maintain and provide to the District a current Child Abuse History Clearance as provided by the Pennsylvania Department of Human Services, a satisfactory PA State Criminal History Report, and a Federal Criminal History Record Report (FBI Fingerprinting) for each individual engaged by Contractor to provide services who will have direct contact with children, including Contractor (if an individual).

Contractor agrees to comply with the provisions of Act 168 of 2014, Employment History Review Law and, to the extent applicable, Act 126 of 2012, Child Abuse Recognition and Reporting Training.

Signature

Title

Date

Printed Name

Company Name

Address

Email Address

Phone Number

Non-Collusion Affidavit

Instructions:

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antirigging Act, 73 P.S. 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false SWORN statement in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the associated approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "Complementary Bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or non-competitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions may result in disqualification of the bid.

Non-Collusion Affidavit

For Bid for **Parking and Pavement Markings 2018**

State of _____ County of _____

I state that I am _____ of _____
(Title) (Name of my Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its Owners, Directors, and Officers. I am the person responsible in my firm for price(s) and the amount of this bid.

I state that:

1. The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
2. Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
3. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non-competitive bid or other form of competitive bid.
4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

North Penn School District

Non-Collusion Affidavit (con't.)

5. _____, its affiliates, subsidiaries, officers, directors, and employees are not currently under
(name of my firm)

investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal Law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and acknowledges that the above representations are material and
and
(name of my firm)

important, and will be relied on by North Penn School District in awarding the contract for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the North Penn School District of the true facts relating to the submission of bids for this contract.

(Name)

and

(Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____, 20____.

Notary Public

My Commission Expire

North Penn School District
Support Services Center
630 W. Eighth Street
Lansdale, PA 19446

Striping and Pavement Markings

SCOPE OF WORK

1.0 Purpose

The purpose of this project is to apply new parking lot markings and striping. The possible locations for the work is listed below.

North Penn High School 1340 Valley Forge Road Lansdale, PA 19446	Bus Garage 1350 Valley Forge Road Lansdale, PA 19446	Northbridge School 2374 North Penn Road Hatfield, PA 19440
Pennbrook Middle School 1201 East Walnut Street North Wales, PA 19454	Penndale Middle School 400 Penn Street Lansdale, PA 19446	Pennfield Middle School 726 Forty Foot Road Hatfield, PA 19440
Bridle Path Elementary 200 Bridle Path Road Lansdale, PA 19446	Gwyn-Nor Elementary 139 East Hancock Road North Wales, PA 19454	Gwynedd Square Elem 1641 Supplee Road Lansdale, PA 19446
Hatfield Elementary School 1701 Fairgrounds Road Hatfield, PA 19440	Inglewood Elementary 1313 Allentown Road Lansdale, PA 19446	Knapp Elementary 698 Knapp Road Lansdale, PA 19446
A. M. Kulp Elementary 801 Cowpath Road Hatfield, PA 19440		General Nash Elementary 1560 Liberty Bell Drive Harleysville, PA 19438
North Wales Elementary 201 Summit Street North Wales, PA 19454	Oak Park Elementary 500 Squirrel Lane Lansdale, PA 19446	Walton Farm Elementary 1610 Allentown Road Lansdale, PA 19446
York Avenue Elementary 700 York Avenue Lansdale, PA 19446	Educational Service Center 401 East Hancock Street Lansdale, PA 19446	Support Services Center 630 West 8 th Street Lansdale, PA 19446

2.0 Contract

A contract will be issued to the most qualified low bidder. The terms of the contract are identical to the Terms and Conditions of the contract indicated in the beginning of this bid.

2.1 Contract Period

The contract period for this work is firm and fixed. Starting date for this contract is **July 1, 2018** and all work must be completed on or before **June 30, 2019**. If needed, it will be the contractor's

responsibility to perform work on this project on weekends and after normal hours to accomplish this work prior to the completion date. The contractor's unit prices shall reflect this fact. In no case will North Penn School District (NPSD) pay overtime or a premium for work outside of normal working hours. Normal working hours are Friday thru Friday 7:30 AM to 4:30 PM. The contractor must give NPSD 48 hours advance notice of work to be performed outside of normal working hours.

2.2 Contract Pricing

This contract is a unit priced contract **with the estimated bid quantities establishing the apparent low bidder**. The contractor will be issued a unit price contract. The North Penn School District does not guarantee nor states that the estimated quantities are the actual quantities of work for this contract. The estimated quantities could increase or decrease depending on the need and conditions on site.

2.3 Contract Application for Payments

The contractor shall submit invoices in accordance with the following requirements:

- Invoices must be submitted covering work completed.
- Payments will be submitted the 30th of the month for payment no later then the 30th of the following month.
- No interim payments can be made.

3.0 Contract Staffing

The contractor shall provide sufficient staffing to accomplish this work in the allotted time frame. Contractor's foreman or superintendent will be on NPSD property during all work performed under this contract.

4.0 Work and/or Equipment Provided by North Penn School District

North Penn School District will not provide any labor, materials or equipment to the contractor for any work under this contractor.

North Penn School District will be self-performing the parking lot striping on many parking lots.

The North Penn School District will provide a "clerk of the works" to observe and verify the quantities of work being installed.

5.0 Disposal of Waste Material

All waste materials generated by the contractor performing work under this contract will be disposed of off site by the contractor at the contractor's expense.

6.0 Submittals

The contractor shall submit the following:

- Provide product data on all supplied materials, including but not limited to:
 - Pavement marking submittals including paint cut sheet and MSDS sheets.

7.0 Quality Assurance

The contractor shall:

- Guarantee the materials and workmanship for the period of one year against peeling, flaking and fading.

8.0 Field Measurements

It is the contractor's responsibility to verify all measurements and quantities for this contract. The North Penn School District shall provide field personnel to measure all quantities installed to verify quantities issued by the contractor.

9.0 Project Conditions

This work is being performed on school district properties that may have other construction or school activities occurring at the time of this work. The contractor is required to coordinate his work and with all activities.

10.0 Details of Work

Whether stated or not the essence of this contract is to repair or replace site related items. This project consists of the following items of work:

- Pavement markings including
 - o Yellow center road markings
 - o Yellow fire lane markings
 - o White lines – road and parking spot
 - o White stop bars
 - o White cross walk markings
 - o Roadway arrows
 - o Roadway wording
 - o Parking spot numbering
 - o Parking spot names

10.5 Pavement Markings

These markings included:

1. Double 4" yellow center lines.
 - a. Payment – per foot of the double yellow line.
2. Single 4" Yellow line.
 - a. Payment – per foot of the single Yellow line.
3. Fire Lanes 1'-0" yellow diagonal lines
 - a. Payment – per foot of the yellow line.
4. Single 4" white line.
 - a. Payment – per foot of the single white line.
5. Single 2'-0" white stop bar or pedestrian crossings with glass beads or hot applied reflective.
 - a. Payment – per foot of the 2'-0" wide stop bar.

6. Pedestrian crossings with a 2'-0" wide hashed stripes on 4'-0" centers 6'-0" wide with a 6" white line on each side of the crossing.
 - a. Payment – per foot of cross walk.
7. Single 48" arrow white. a.
Payment – each.
8. Roadway Lettering – 24" tall letters in white or yellow.
 - a. Examples – NO PARKING, FIRE LANE, ONLY, SLOW 15 MPH, STOP, etc.
 - b. Payment – per letter.
9. Parking spot numbering – 12" tall white letters and numbers on black background. a.
Example - HG12, F123
 - b. Payment – per parking spot
10. Parking spot lettering – 12" tall white letters (no background).
 - a. Example – RESERVED, PRINCIPAL, SECRETARY, NURSE, etc. b.
Payment – per letter.
11. Payment – Per foot of pavement marking, per foot price includes:
 - a. All labor, materials, equipment, supervision, overhead and profit to complete install the markings as stated above.

11.0 Materials

Following are the specifications for the specific materials required for this project.

11.1 Traffic Lines and Markings

1. Line Markings – Comply with Section 962 of PennDOT Publication 408.
2. Legend Materials – Comply with Section 962 of PennDOT Publication 408.
3. Traffic Paint materials – Epoxy resin material: Epoxy Type I manufactured by Prismo Universal. Poly-carb or approved equal.
4. Equipment Roadway Markings– Use a machine capable of:
 - a. Simultaneously applying two 4-inch parallel lines at a rate of 15 mils except at edge which may be 12 mils.

12.0 Cleaning and Protection

1. At completion of each work day and the completion of work at all areas; roadways, sidewalks, and properties shall be cleared of any debris, dirt, or materials.
2. The Contractor shall comply with all safety and traffic requirements as required by Section 900 of PennDOT Publication 408

13.0 Warranty

Provide the District with a one (1) year unconditional warranty on materials and workmanship for this project.

END OF SPECIFICATION

Striping and Pavement Markings Bid Proposal

Unit Price to provide all labor, materials, equipment, supervision, overhead and profit to repair, replace or provide the services as specified in the specifications.

Task	Unit	Estimated Minimum Bid Qty	Cost per Unit	Total Bid (To Establish Low Bidder)
4" Double Yellow	Per Foot	500	\$	\$
4" Single Yellow	Per Foot	500	\$	\$
1'-0" Yellow Fire Lane	Per Foot	500	\$	\$
4" Single White	Per Foot	5,000	\$	\$
2'-0" White Stop Bar/Pedestrian Xing	Per Foot	100	\$	\$
Hashed Pedestrian Crossing	Per Foot	200	\$	\$
Single Arrow	Each	25	\$	\$
24" Tall Roadway Lettering	Per Letter	100	\$	\$
12" Parking Spot Numbering	Per Spot	500	\$	\$
12" Parking Spot Lettering (no background)	Per Letter	100	\$	\$
			Estimated Total	\$

By: _____
Signature

Name of Firm

Address of Firm

AFFIX CORPORATE SEAL

City State Zip code

_____ Attest

Telephone Fax

Email